



# **BEREA/NAA BOSTON DISMISSAL POLICY**

## **HOURS OF INSTRUCTION:**

**MONDAY - THURSDAY 8:00AM-3:00PM**  
**FRIDAY 8:00AM-1:00PM**

## **DISMISSAL TIMES:**

**MONDAY - THURSDAY 3:00-3:30PM**  
**FRIDAY 1:00-1:30PM**

## **WALKERS:**

**ALL STUDENTS THAT ARE CONSIDERED WALKERS WILL BE DISMISSED AT 3:00 PM TO WALK OFF CAMPUS.**

## **PARENT/GUARDIAN PICK-UP:**

**WALK-IN PARENTS MUST SPEAK WITH THE DISMISSAL TEAM OUTSIDE OR VISIT THE FRONT OFFICE TO HAVE THEIR CHILD CALLED.**

**PARENTS WHO DRIVE SHOULD FOLLOW THE DIRECTIONS OF THE DISMISSAL TEAM OUTSIDE FOR THE PARENT PICK-UP LINE AND REMAIN IN THEIR VEHICLES.**

## **EARLY DISMISSAL:**

**ALL STUDENTS BEING DISMISSED EARLIER THAN DISMISSAL TIME MUST REPORT TO THE OFFICE TO SIGN THE STUDENT OUT OF SCHOOL.**

**IF AN INDIVIDUAL OTHER THAN A PARENT OR GUARDIAN DISMISSES A STUDENT, HE OR SHE MUST SHOW PROPER IDENTIFICATION.**

## **AFTERCARE:**

**STUDENTS WHO ARE NOT PICKED UP BEFORE 3:30 (MONDAY-THURSDAY) OR 1:30 (FRIDAY) WILL BE PLACED IN AFTERCARE AT THE EXPENSE OF THE PARENT/GUARDIAN (\$10/DAY).**

**AFTERCARE ENDS AT 5:00 M-TH & 3:00 FRI.: IN ADDITION TO THE \$10, LATE PARENTS/GUARDIANS WILL BE CHARGED \$1 FOR EACH ADDITIONAL MINUTE PAST THE END OF AFTERCARE.**

**UNDER NO CIRCUMSTANCE CAN A TEACHER RELEASE A STUDENT FOR DISMISSAL UNLESS THE TEACHER HAS SPOKEN TO THE OFFICE OR NURSING STAFF TO ENSURE THE STAFF IS AWARE OF ALL STUDENT LOCATIONS AT ALL TIMES.**